

CASA COLINA SURGERY CENTER
255 E. BONITA AVE, BLDG 3B
POMONA, CA 91767
www.casacolinasurgerycenter.com
909-593-3550

Label for Medical Records

EVERY PATIENT HAS THE RIGHT TO BE TREATED AS AN INDIVIDUAL AND TO ACTIVELY PARTICIPATE IN AND MAKE INFORMED DECISIONS REGARDING HIS/HER CARE. THE FACILITY AND MEDICAL STAFF HAVE ADOPTED THE FOLLOWING PATIENT RIGHTS AND RESPONSIBILITIES, WHICH ARE COMMUNICATED TO EACH PATIENT OR THE PATIENT'S REPRESENTATIVE/SURROGATE PRIOR TO THE PROCEDURE/SURGERY.

PATIENT'S RIGHTS:

- •To ensure that the rights and responsibilities of patients are communicated and respected throughout the patient's care experience at the surgery center.
- •Exercise these rights without regard to sex or cultural, economic, educational, or religious background or the source of payment for his/her care.
- •To be treated with respect, consideration and dignity.
- •To be provided with appropriate personal privacy, care in a safe setting and freedom from all forms of abuse and harassment.
- •Knowledge of the name of the physician who has primary responsibility for coordinating his/her care and the names and professional relationships of other healthcare providers who will see him/her.
- •To receive information from his/her physician about his/her illness, his/her course of treatment and the prospects for recovery in a manner that will be understood by the patient and/or patient representative/surrogate.
- •To receive as much information from your physician about any proposed treatment or procedure as he/she may need in order to give informed consent or to refuse this course of treatment. Except in emergencies this information shall include a description of the procedure or treatment, the medically significant risks involved in each, and to know the name of the person who will carry out the procedure or treatment.
- •To actively participate in decisions regarding his/her medical care to the extent permitted by law; this includes the right to refuse treatment or change his/her primary physician.
- •Disclosures and records are treated confidentially, except when required by law, patients are given the opportunity to approve or refuse their release.
- •Information for the provision of after-hour and emergency care.
- •Information regarding fees for service, payment policies and financial obligations.
- •The right to decline participation in experimental or trial studies.
- •The right to receive marketing or advertising materials that reflect the services of the center in a way that is not misleading.
- •The right to express concerns and receive a response to inquiries in a timely fashion.
- •The right to self-determination including the right to accept or to refuse treatment and the right to formulate an Advance Healthcare Directive and understand the facility's policy and state regulations regarding Advance Healthcare Directives.

- •The right to know and understand what to expect related to their care and treatment.
- Access to protective and advocacy services or to have these services accessed on the patient's behalf.
- •When it is medically inadvisable to give such information to a patient, the information is provided to a person designated by the patient, or to a legally authorized person.
- •To be advised of the facility's grievance process, should the patient or patient's representative or surrogate wish to communicate a concern regarding the quality of the care he or she receives. Notification of the grievance process includes: whom to contact to file a grievance, and that he or she will be provided with a written notice of the grievance determination that contains the name of the facility's contact person, the steps taken on his or her behalf to investigate the grievance, the results of the grievance and the grievance completion date.
- •To leave the facility even against the advice of his/her physician.
- •To have all patient's rights apply to the person who many have legal responsibility to make decisions regarding medical care on behalf of the patient. All personnel shall observe these patient's rights.
- •To be informed of any research or experimental treatment or drugs and to refuse participation without compromise to the patient's usual care. The patient's written consent for participation in research shall be obtained and retained in his/her patient record.
- •To appropriate assessment and management of pain.
- •To be advised if the physician has a financial interest in the surgery center.
- •The right to change providers if other qualified providers are available.
- •(IF APPLICABLE) To be advised as to the absence of malpractice coverage.
- •(IF APPLICABLE) Regarding care of the pediatric patient, to be provided supportive and nurturing care which meets the emotional and physiological needs of the child and for the participation of the caregiver in decisions affecting medical treatment.

PATIENT'S RESPONSIBILITIES:

- •Provide complete and accurate information to the best of his/her ability about his/her health, past illnesses, hospitalizations, any medications, including over-the-counter products and dietary supplements and any allergies or sensitivities.
- Ask for an explanation if you do not understand papers you are asked to sign or anything about your own or your child's care.
- •Gather as much information as you need to make informed decisions.
- •Follow the care prescribed or recommended for you or your child by the physicians, nurses and other members of the health care team.
- •Respect the rights and privacy of others.
- •Behave respectfully toward all health care professionals and staff, as well as other patients and visitors.

- Assure the financial obligations associated with your own or your child's care is fulfilled.
- Take an active role in ensuring safe patient care. Ask questions or state concerns while in our care. If you don't understand, ask again.
- •Provide a responsible adult to transport you home from the facility and remain with you for 24 hours, if required by your provider.
- •Inform his/her provider about any living will, medical power of attorney or other directive that could affect his/her care.
- •The patient is responsible for keeping appointments and notifying the physician or facility when unable to do so.
- In the case of pediatric patients, a parent or guardian is responsible to remain in the facility for the duration of the patient's stay in the facility he parent or legal guardian is responsible for participating in decision making regarding the patient's care.

If you need an interpreter:

If you will need an interpreter, **please let us know** and one will be provided for you. If you have someone who can translate confidential, medical and financial information for you please make arrangements to have them accompany you on the day of your procedure.

Rights and Respect for Property and Person

The patient has the right to:

- •Exercise his or her rights without being subjected to discrimination or reprisal.
- •Voice a grievance regarding treatment or care that is, or fails to be ,furnished.
- •Be fully informed about a treatment or procedure and the expected outcome before it is performed.
- •Confidentiality of personal medical information.

Privacy and Safety

The patient has the right to:

- ·Personal privacy.
- ·Receive care in a safe setting.
- •To be free from all forms of abuse or harassment.

Casa Colina Surgery Center complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex.

Casa Colina Surgery Center cumple con las leyes federales de derechos civiles aplicables y no discrimina por motivos de raza, color, nacionalidad, edad, discapacidad o sexo.

Casa Colina Surgery Center respecte les lois fédérales en vigueur relatives aux droits civiques et ne pratique aucune discrimination basée sur la race, la couleur de peau, l'origine nationale, l'âge, le sexe ou un handicap.

Casa Colina Surgery Center 遵守適用的聯邦民權法律規定,不因種族、膚色、 民族血統、年齡、殘障或性別而歧視任何人。

Advance Directives

An "Advance Directive" is a general term that refers to your instructions about your medical care in the event that you become unable to voice these instructions yourself. Each state regulates advance directives differently. California laws regarding Advanced Directives are found in the California Probate Code Section 4670 to 4678 and 4700 to 4701. You have the right to informed decision making regarding your care, including information regarding Advance Directives and this facility's policy on Advance Directives. Applicable state forms will also be provided upon request. A member of our staff will be discussing Advance Directives with the patient (and/or patient's representative) prior to the procedure being performed.

Casa Colina Surgery Center respects the rights of patients to make informed decisions regarding their care. The Center has adopted the position that an ambulatory surgery center setting is not the most appropriate setting for end of life decisions. Therefore, it is the policy of this surgery center that if there is a deterioration in the patient's condition during treatment at the surgery center, the personnel at the center will initiate resuscitative or other stabilizing measures and transfer the patient to an acute care hospital. At the acute care hospital, further treatment decisions will be made. If copies of the patient's Advance Directives have been provided to the surgery center, copies will be sent with the patient to the hospital.

Should the patient so desire, after review of this information and discussion with a member of the surgery center staff; assistance will be provided by the Center in rescheduling the procedure to an alternate facility.

Complaints/Grievances:

If you have a problem or complaint, please speak to one of our sta ffto address your concern. If necessary, your problem will be advanced to center management for resolution. You have the right to have your verbal or written grievances investigated and to receive written notification of actions taken.

The following are the names and/or agencies you may contact:

Center Director Casa Colina Surgery Center 255 East Bonita Ave, Suite 3B Pomona, CA 91767-1923 (909) 593-3550

You may contact the state to report a complaint: Web site: http://www.medbd.ca.gov/complaints.html

Local Department of Health Services:

County of Los Angeles Public Health Health Facilities Inspection Division 3400 Aerojet Avenue, Suite:323 El Monte, CA 91731 (626) 569-3724 Medicare beneficiaries may also file a complaint with the Medicare Beneficiary Ombudsman.

Medicare Ombudsman website:

www.medicare.gove/Ombudsman/resources.asp

Medicare:

www.medicare.gov or call Office of the Inspector General:

1-800-MEDICARE (1-800-633-4227) http://oig.hhs.gov

This facility is accredited by the Accreditation for Ambulatory Health Care (AAAHC). Complaints or grievances may also be filed through:

AAAHC

5250 Old Orchard Road, Suite 200 (847) 853-6060

Skokie, IL 60077 Email: info@aaahc.org

Physician Ownership

The center is owned, in part, by the physicians. The physician(s) who referred you to this center and who will be performing your procedure(s) may have a financial and ownership interest. Patients have the right to be treated at another health care facility of their choice. We are making this disclosure in accordance with federal regulations.

THE FOLLOWING PHYSICIANS HAVE A FINANCIAL INTEREST IN THE CENTER:

Ramin AmirNovin, M.D. Lew Disney, M.D. Elmer Pineda, M.D. Harry Ou, M.D. Jason H. Shin. M.D. Jose Rodriguez, M.D. Casa Colina Centers FRF **Zhang-Lilley Family Trust** Kenneth Lee, M.D. Sachin Kanu Patel, M.D. Aaron Nguyen, M.D. Nader Sawiris, M.D. Lori Vanyo, M.D. Dun Ha, M.D. Steven Bast, M.D. David Wang, M.D. Ryan Miller, M.D.

By signing below you, or your legal representative, acknowledge that you have received, read and understand this information (verbally and in writing) in advance of the date of the procedure and have decided to have your procedure performed at this center.

Signature of Patient or Patient Legal Repre	sentative
Print Patient Name	DATE
Physician Name:	